

We, the student and parent/guardian, have read the 2018-2019 Sault Area Middle School planner and understand that we are responsible for its contents.

Student Name (please print)

Student Signature

Parent/Guardian Signature

Date

Please remove from planner after signing and turn in to your First Hour teacher



Sault Area Middle School

684 Marquette Avenue

Sault Sainte Marie, MI 49783

<http://sault.eup.k12.mi.us/Domain/167>

(p): 906-635-6604

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Ms. Jessica Rondeau, Principal

jrondeau@eupschools.org

906-635-3839, ext. 5708

Mr. William Schomberg, Assistant Principal & Athletic Director

bills@eupschools.org

906-635-3839, ext. 5711

Sault Area Middle School Mission Statement

Sault Area Middle School, in partnership with parents and the community, is dedicated to meeting the intellectual, physical, social, and emotional needs of its students while maintaining a strong emphasis on academic excellence.

Blue Devil students, welcome back to the start of a new and exciting school year! We are thrilled to have you with us as part of our Blue Devil Family and are looking forward to an outstanding year of learning and growth.

As a student at SAMS, you can (and will!) be successful if you do the following things: come to school every day, be prepared for learning by having a pencil, paper, planner and your practice completed; be focused in the classroom; be an active participant in the classroom learning; be willing to ask questions and ask for help when you are not sure; and most important of all come to school with a positive attitude and a desire to learn. You are in control of your own learning. Surround yourself with positive people who have goals and ambitions for the future. The choices you make today will model the person you will be tomorrow.

Sault Area Middle School has amazing students and an outstanding staff. We feel very fortunate to be a part of this awesome Blue Devil family. You are a very important part of our family, have an awesome year!

SAULT AREA MIDDLE SCHOOL CONTACT INFORMATION

Main Office			635-3839 ext 5700
Principal	Jessica Rondeau	jrondeau@eupschools.org	635-3839 ext 5708
Asst Principal	Bill Schomberg	bills@eupschools.org	635-3839 ext 5711
Athletic Director	Bill Schomberg	bills@eupschools.org	635-3839 ext 5711
Counselor, Grades 5 & 7	Pam Pomeroy	ppomeroy@eupschools.org	635-3839 ext 5706
Counselor, Grades 6 & 8	Erika Dvorak	edvorak@eupschools.org	635-3839 ext 5705
Native American Advisor	Drew Paquin	dpaquin@eupschools.org	635-3839 ext 5713

SCHOOL POLICY

All students attending Sault Area Middle School are expected to obey and uphold local ordinances, state and federal laws, as well as the policies and regulations of the Board of Education. The authority of the Board of Education to establish the policies and regulations contained in this booklet is based on the Michigan Constitution, Michigan School Law, and the Sault Ste. Marie Board of Education policy.

WHY DO WE ISSUE EACH STUDENT A PLANNER?

Your school planner has been designed to help you manage your time and plan your day, so that you can take an active part in controlling your academic achievement. Sault Area Middle School requires each student to keep up his/her planner throughout the year and keep it intact, so if you lose your planner, you will be expected to buy a new one. The replacement cost for planners is \$5.00.

Students are expected to record assignments, practice, due dates, and daily events in their planners. Students will also keep a record of their achievements, test scores, grades, and presentations/projects. SAMS staff will review your planner with you, so teachers can help monitor time management, academic progress, and give advice about the effective use of the planner.

The planner will be used to communicate weekly student progress between home and school. Students are expected to take their planners home on a regular basis. Your parents/guardians will support you by asking to see your planners.

****Please note that this planner reference student section is not the Sault Area Middle School Handbook in its entirety. The full electronic version of the Sault Area Middle School Handbook may be found at <http://sault.eup.k12.mi.us/sams>, a full print version is available at the main office.****

DIAGNOSTIC AND SCREENING ASSESSMENT RESULTS

	MAP		
	Science	Math	Reading
Previous			
Fall			
Winter			
Spring			

4 B's

The mission of the 4 B's is to acknowledge the educational achievements and outstanding contributions of the students, staff and school patrons of SAMS through a process of reinforcement, recognition and reward. The 4 B's are as follows: Be Safe, Be Respectful, Be Responsible, and Be Ready to Learn. You must meet the following criteria each nine weeks to earn an incentive card:

- No D's or E's
- No more than one Minor and no Majors
- No absences beyond the Chippewa County Truancy Protocol expectations

4 B's CARD LEVELS

Gold Card	3.8 - 4.00 GPA	Blue Card	3.0 – 3.49 GPA
Silver Card	3.5 – 3.79 GPA	White Card	2.0 – 2.99 GPA

4 B's INCENTIVES

Students earn incentives each nine weeks based on their 4 B's card level. Examples of incentives are free locker passes, free assignment passes, electronics in the cafeteria, etc.

Marking Period Recognition

Students receiving an incentive card will be recognized during an assembly each marking period. Parents/Guardians of these students are invited to attend the awards ceremony.

Second Semester Recognition

Students who receive three silver and/or gold cards by the end of the third nine weeks are invited to attend the Student Recognition incentive. These students are provided with an awards ceremony, a dance/party, and ice cream sundaes. Parents/Guardians of these students are invited to attend the awards ceremony.

Marking Period	End Dates	D's or E's	GPA	Absences	Minor/Major	Card Level
1 st MP	Nov 2, 2018					
2 nd MP	Jan 18, 2019					
1st Semester	Jan 18, 2019					
3 rd MP	Mar 22, 2019					
4 th MP	June 7, 2019					
2nd Semester	June 7, 2019					

APPROPRIATE DRESS FOR MIDDLE SCHOOL STUDENTS

A student's personal appearance is the responsibility of the student and his/her parents/guardians, but becomes the responsibility of SAMS when it disrupts the learning environment. The SAMS administration reserves the right to make decisions concerning the appropriateness of a student's attire, reserves the right to confiscate any item deemed inappropriate for school, or to require a change of attire.

The following list may not be all-inclusive, but are examples of the SAMS dress code.

- Low-cut shirts, see-through shirts, shirts that show the midriff or the shoulders must be worn with a camisole or tank top underneath them.
- Strapless shirts and/or dresses are not permitted.
- Skirts/shorts must cover the body and are appropriate for school; slits in skirts and holes in jeans and/or shorts must also meet this expectation.
- Leggings/tights/jeggings may only be worn with shorts/shirts/skirts/tunics that cover the backside.
- Inappropriate, mean, and/or profane clothing/accessories will not be permitted, nor ads for illegal drugs, tobacco, alcohol, or identification with gangs.
- All students are to wear appropriate street shoes, slippers are not permitted.
- No headgear or bandanas are to be worn while at school.
- Coats, hats, and caps will be kept in lockers. Pullovers or zip-up hoodies may be worn in classrooms.
- Pants shall be pulled up and worn above the hipbone at all times- no sagging.
- Backpacks/purses/bags must be left in the lockers.
- No chains may be worn on any clothing.

ATTENDANCE REQUIREMENTS

The total number of allowable parentally excused absences in each class is six. This does not include school related/imposed absences or absences due to extenuating circumstances. School related/imposed absences do not count toward the six-absence limit. Examples of these types of absences include:

School related: field trips, athletic events, service club activities, and events off campus

School imposed: suspension, off-campus instruction

Perfect Attendance: no absences or tardies to school whatsoever unless they are school excused

Extenuating Circumstances may also be taken into consideration. These types of absences include:

- Serious illness, hospitalization, or professional appointments that cannot be scheduled after school (e.g. dentist, physician, court appointments). These absences must be verified by a professional excuse. The excuse must be submitted to the office within 48 hours of the student's return to school. The school district reserves the right to require corroborative evidence when deemed necessary.
- Attendance at a funeral or death of an immediate family member, verified by a written parental excuse and/or phone call.
- Observance of religious holidays that have been prearranged with the student's teachers and building administration before the student's departure.
- Those situations and preplanned absences which are beyond the control of the student, as determined by the building administration, including those that cause concern to the parent for the safety and health of the student.

The following absences may be considered unexcused if no extenuating circumstances exist.

- A student absent from school without valid cause for a school day or a portion of a day. This includes students skipping class(es) or a parent's failure to contact the school to verify their student's absence. In order for the absence to be excused, notification of the absences must be received within 48 hours of the students' return to school.
- Tardiness is defined as an act of being late to school or classes. Excessive tardies can be seen as truant. Student tardiness will count as an absence if the student arrives more than 5 (five) minutes late to a class without a pass from the office. The absence will count only towards the particular class for which the student is tardy (High School and Middle School). The tardy will be considered unexcused if no extenuating circumstances exist. NOTE: A student missing the bus or oversleeping will not be considered excused.

TARDY POLICY

A student must be in class and in their seat at the established starting times or they will be considered tardy. Tardiness over five (5) minutes will be counted as an absence to counted toward the eight (8) day limit. Tardiness due to personal transportation and/or getting up late will not be considered excused.

AFTER SCHOOL SAFETY

The safety and welfare of students is the utmost priority at Sault Area Middle School. During the school day, students and staff work cooperatively to create an environment that is conducive to student learning. After school, students have the opportunity to participate in a variety of supervised activities, including athletics, clubs, and meetings with staff members. Sault Area Middle School encourages students to take advantage of these opportunities to enhance their educational experience. In order to maintain a safe school environment, students who are not involved in supervised after school activities are expected to leave campus by 3:15pm. It is the responsibility of the parent/guardian to make arrangements that ensure their student has an appropriate place to go after school.

SKIPPING CLASS

Individual students and/or groups of students who skip school or class(es) during school hours will be addressed as a disciplinary action, and will be handled by administration.

MESSAGES & DELIVERIES

Parents/Guardians needing to reach their students during the school day need to call the main office to leave a message for their student(s). Students will not leave classrooms to receive phone calls during the school day. Students are not able to use their personal electronic devices during instructional time to respond to and/or send text messages to others.

Our number one priority is to focus on quality instruction at SAMS. With this in mind, students are not allowed to receive deliveries at school. This includes flowers, balloons, candy, fast food deliveries, stuffed animals, party invitations, etc. Students are also not permitted to bring these items to school to give to other students.

SCHOOL SECURITY

Providing a safe learning environment for all students is a top priority for all staff at Sault Area Middle School. Contraband scans and locker searches will be conducted throughout the school year without prior notice. Contraband scans may include the searching of student lockers, backpacks, coats, hoodies, shoes, and any other personal belongings.

The following drills will take place on a regular basis, and in accordance with State law where applicable; fire, tornado, and lockdown. *NOTICE: THIS CAMPUS IS UNDER CCTV SURVEILLANCE.*

SCHOOL VISITORS

In an attempt to provide security and prevent disruptions of learning, we ask that all visitors and parents/guardians stop at the main office to sign-in and pick up a visitor's badge before going to individual classrooms and sign out when they leave. This is a Sault Area Public Schools practice in all schools. Visits by former students, or students from other schools will not be permitted during the school day without prior administrative approval.

Additionally, there will be times when the middle school is not in session but other district schools are. Middle School students are not permitted to visit any other school in the district when the Middle School is not in session.

Parents are welcome to visit the school, but all classroom visits must be prearranged with the teacher and/or administration and kept to 20-30 minutes to prevent disruption of the instructional program. We welcome volunteers. Please talk to your student's teacher(s) about helping out in the classroom or school. All volunteers must complete volunteer background check requirements prior to volunteering.

STUDENT IDENTIFICATION CARDS

Students are required to wear an identification (I.D.) card on them—it is used to verify student enrollment and to place incentive stickers onto for the 4 B's program. Students must place 4 B's cards on current school identification.

LOCKERS

Each student is assigned a locker that is not to be shared with anyone. Be sure to use only the locker you are assigned and never tell others your combination. Adhesive ("sticky") items are not allowed inside or outside of lockers at any time. Any signs, posters, banners, etc. placed on lockers need to be approved by administration before posting.

ELECTRONIC DEVICE PRACTICES

Students are permitted to bring their electronic devices to school. We embrace the potential that electronic devices can be used as a learning tool in the classroom. We encourage teachers to implement the use of electronic devices when appropriate into their lessons. Students may use their electronic devices during hallway passing periods.

Earbud/headphone use is not allowed at any time in the hallways. Students are expected to silence their electronic devices when entering the school.

Students are not permitted to use any electronic devices to take photographs or video of others in the school during school events to include hallway passing periods, instructional time, restrooms, locker rooms, cafeteria, buses, athletic events, and/or school sponsored events without staff permission. Violation of this practice will result in consequences.

If visible, these devices will be confiscated by the teacher or administrator. Consequences will be assigned for those that repeatedly violate electronic device practices. School Administrators may confiscate electronic devices.

First Offense - device will be held in the main office and returned to the student at the end of the day

Second/Third Offense - device will be held in the main office until the parent/guardian comes in to discuss the electronic device policy with building administration. The phone will only be returned to a parent/guardian.

Fourth Offense - device may be held at school until the end of the semester.

LOST AND FOUND

Students assume sole responsibility for loss or damage to any property belonging to them. The school will attempt to protect all personal properties, but are not responsible for them. Students may check the lost and found before and after school and during lunch. The loss of property may be minimized by writing your name on your personal items in a way that cannot be removed. When theft occurs, students are to notify their teacher(s) immediately and/or the main office.

MEALS AT SCHOOL

Breakfast and lunch are provided on school days to all students. Our SAMS Café provides all students with eating utensils; please do bring utensils from home. Students or parents/guardians may pay for meals in the cafeteria or online at PayForIt.net. Meal prices are as follows:

Regular Breakfast:	\$1.95	Reduced Price Breakfast:	\$0.30
Regular Lunch:	\$3.05	Reduced Price Lunch:	\$0.40

Parents/guardians are invited to eat lunch with their student(s). Parents/guardians and students bringing outside food, please provide food items for your student only. With our health and wellness guidelines we encourage parents not to bring in fast food items. Any edible items will not be shared with other students.

HEALTH SERVICES

A school nurse is on duty one day per week. Students that are ill during the school day are to report illness to their teacher first, and then to the main office. The main office must be notified when a student needs to take medicine brought from home. This includes over the counter medicines such as aspirin, nasal sprays, cough syrup, etc. to be left in its original packaging. Medication documents, over-the-counter and prescription, must be filled out, signed by a doctor, and on file with the main office before medications can be dispensed. Students are not able to be in possession of these items while on school property.

Prescription medications are to be left with the main office and must be in the original, labeled, prescription bottles. Prescription medications must have an accompanying Medications Form, which can be obtained from the main office. The school nurse and/or their trained designee(s) will be the only people that may dispense medication to students.

School authorities reserve the right to decide if a student should be sent home for a medical reason based on guidelines established by the Michigan Department of Health, which include fevers over 100 degrees, or suspect a contagious illness might exist. Accidents that occur at school should be reported to an administrator, teacher/staff, coach, or the

main office immediately. If students need to go to the nurse, students are to report to their classroom first and obtain a hall pass from their teacher.

All students new to Sault Area Middle School must provide up-to-date records of immunizations that meet state requirements. Students will not be permitted to attend until they meet existing guidelines. Students that cannot be outside or have any physical limitations (Physical Education and/or Athletics) must have a note from a Doctor before participation is excused. Students are encouraged to report sightings of any bodily fluids to school staff. Appropriate cleanup and disposal measures will be taken by trained staff to guard against the spread of bloodborne pathogens.

ALL SCHOOL GRADING PRACTICES

Grades will be updated weekly and posted by to Illuminate by 8:00 am Tuesday morning for students to monitor their progress. During weekly Tuesday class time, students will access their grades in illuminate, and will write them in their planners to be initialed by teachers and parents.

A = 94% + (4.00)	B- = 80%-83.99% (2.67)	D+ = 67%-69.99% (1.33)
A- = 90-93.99% (3.67)	C+ = 77%-79.99% (2.33)	D = 64% 66.99% (1.00)
B+ = 87%-89.99% (3.33)	C = 74%-76.99% (2.00)	D- = 60%-63.99% (0.67)
B = 84%-86.99% (3.00)	C- = 70%-73.99% (1.67)	E = 0%-59.99% (0.00)

Completed work turned in on time will reflect student progress in each of his/her classes. However, if an assignment is incomplete, it will be returned to the student. The student will be asked to complete the assignment and turn it in again.

End of 9-Week Grading Period

All assignments are due by the last day of the 9-week grading period unless a student was absent during the last week of the 9-week grading period.

Academic Student Progress

Students and parents/guardians may view student progress through Illuminate access. If a student is missing an assignment and parents/guardians have any questions, please contact the teacher, counselor, administrator, or office staff for assistance.

MAKE-UP WORK

An absence does not excuse a student from the responsibility of assignments. It will be the student's responsibility to contact teacher(s) involved to determine make-up assignments. Homework needs to be picked up prior to leaving school for a school sponsored activity. If a student is present on the day an assignment is given, but absent on the due date, the assignment is due the day he/she returns to school. The teacher will grant two days for each day absent, in which to make up the work.

MANDATORY AFTER SCHOOL TUTORIAL (MAST)

MAST is an after school intervention time to support students with their academics and is supervised by staff. Students earning a failing grade (E) in any core class at the end of a night week grading period will be assigned to MAST for the following nine week grading period. Parent/guardian contact will be made prior to assignment of mandatory after school tutorial.

ACADEMIC AND ATHLETIC AWARDS

There are four Honor Roll periods each school year, one for each of the nine-week marking periods. To attain Honor Roll status, a student must achieve a "B" (3.0) grade point average for the marking period. A student cannot have a grade of D or lower in any subject.

The following awards are presented to the receiving students at the Student Recognition Ceremony. These awards are in addition to the 4 B's recognitions.

VFW Patriot's Pen Award
President's Academic Award
Perfect Attendance Award
Artist of the Year Award
Band Award
Native American Student Award
Steve Lesatz Award
Bill Menard Award
English Language Arts Award
Spelling Bee

Foreign Language Award
Dennis J. Dougherty Award
Mathematics Award
Neil F. Anderson Award
Video Productions Award
David H. Gonyeau Award
American Legion Auxiliary Award
Veterans of Foreign War Award
Ernest Krantz Award
Principal's Award

TELEPHONE USE

Office telephones are for school business. Students may only use the phone in case of emergencies. Arrangements for after school activities and transportation should be made prior to leaving for school that day. Forgotten textbooks, assignments, lunch money, clothing items, etc., must be the responsibility of the student.

Telephone messages from parents/guardians will be accepted in emergency situations only and will be delivered before first lunch and prior to dismissal at the end of the school day. Cell phones are not permitted to be used by students from 8am to 3pm and are expected to be secured in assigned student lockers. No calls from a personal cell phone are permitted without the express permission from building administration.

Any request to make an emergency phone call during the school day should be directed to a staff member and should be completed using the main office phone only.

STUDENT LOCKERS

Student lockers are the property of Sault Area Middle School. Each student is assigned their own locker with a private combination. It is the responsibility of the student to keep their locker combination confidential and secure. Students are responsible for the care and cleanliness of their locker. Periodic inspection and mandatory cleaning will be conducted for the purpose of maintaining the locker and assuring neatness and appropriate contents. Students may be required to pay for any damages to their assigned locker. It is strongly recommended to keep all valuables at home or to check them into the office if valuables must be on campus. Locker assignment changes are made only as a last resort and with the permission of building administration.

SEARCH AND SEIZURE

School officials maintain the right to seize items in a student's possession. They may also search student's property (lockers, desks, book bags, purses, binders, etc.) assigned to a student as well as vehicles on school property at any time. The School District may employ the use of law enforcement agencies and/or dog searches of school property and personnel to ensure the safety of the school building.

STUDENT DISCIPLINE AND SANCTIONS

Sault Area Middle School has adopted a discipline rubric to serve as a guideline. When a student receives a office discipline referral, consequences may involve two levels of action: those concerns handled by the teacher and those referred by staff to the building administration. The disciplinary process may include warnings, parent/guardian conferences, school service assignments, Structured Learning Center assignment, lunch detention, after school and/or Saturday school detention, restitution, suspension, reduced schedule, alternative school placement, or expulsion. The Principal is ultimately responsible for all disciplinary sanctions.

The Principal may apply discretion in reviewing any disciplinary sanction, taking into consideration all extenuating circumstances that might alter the process. Students receiving major discipline referrals during second semester will not be allowed to attend end-of-the-year field trips, or class/school functions.

STRUCTURED LEARNING CENTER

The Structured Learning Center (SLC) is a form of time-out and also in-school suspension. Students may be sent to the SLC by teachers with a student reflection form for a time-out. Students may be assigned to SLC by building administration as a consequence for any inappropriate behavior. Misbehavior in SLC may result in out-of-school suspension.

This is not a free time for students. The student's teachers will assign and send class work to be completed, and the student will comply with all SLC rules. Students assigned to SLC are not permitted to attend any before or after school functions on the days assigned to SLC. This includes dances, assemblies, athletic events, practices, meetings, or any other school sponsored activity of the day assigned.

ACADEMIC INTEGRITY PRACTICE

It is very important that parents/guardians and students understand the expectations for academic honesty. All student work should be the work of the student. At no time is copying or plagiarism acceptable. If quoting others in academic material, students must cite their sources. If a student is academically dishonest, the teacher will contact the parent/guardian and arrangements will be made for an alternate or redo of the assignment to receive credit. Should a student refuse, they will earn a zero for the task. Consequences may be assigned.

SCHOOL BUS BEHAVIOR

Time spent on the bus is part of the school day and the rules of conduct which apply to the classroom also apply to the school bus. By State Law, while students are on the bus, the bus driver is in charge. While the majority of behavior problems can be handled satisfactorily through parental and student cooperation, serious infractions, continued disobedience of the driver's instructions, or willful breaking of rules, which endangers the safety of other riders, may be cause for temporary or permanent suspension of bus riding privileges.

- All school/classroom rules apply while on the school bus.
- Follow directions given by the bus driver.
- Remain in your seat until the bus reaches your assigned stop.
- Riders must face forward in their seat at all times.
- Drivers will assign seating charts and change seating charts when necessary.
- Students must sit in their assigned seats at all times.
- Riders may talk in a normal voice to seat mates. Loud talking or shouting is not allowed.
 - During bad weather, riders are asked to keep noise level lower than usual.
- Complete silence is required when the bus stops for a railroad crossing or when the driver must use the two-way radio.
- Keep your hands, feet, and objects to yourself. Horseplay, fighting or teasing will not be tolerated.
- Throwing objects within the bus or out the window of the bus is prohibited.
- Students shall not extend any part of their body out of the bus window.
- Students must not open or close the bus windows without the permission of the bus driver.
- Do not use obscene, profane, disrespectful language, or obscene gestures.
- Bus riders must follow the Bully-free policy adopted by Sault Area Public Schools.
- Riders will only ride their assigned buses. Riders are not allowed to ride another bus routes.

FAILURE TO FOLLOW ANY OF THE ABOVE RULES MAY RESULTS IN BUS RIDER SUSPENSION. TO HELP SCHOOL OFFICIALS MONITOR SAFE AND APPROPRIATE BEHAVIOR BUSES ARE EQUIPPED WITH VIDEO CAMERAS.

SAULT AREA PUBLIC SCHOOLS AFFIRMATIVE ACTION STATEMENT

The Sault Area Public Schools, as an Equal Opportunity/Affirmative Action employer, complies with federal and state laws prohibiting discrimination, including Title VI and Title VII (with amendments) of the 1964 Civil Rights Act, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and Veterans Readjustment Act of 1974 as amended 38 U.S.C. 2012. It is the policy of the school board that no person, on the basis of race, sex, color, religion, national origin or ancestry, age, marital status, handicap, or veteran status shall be discriminated against in employment, educational programs and activities, or admission. It also includes Elliott-Larsen Civil Rights Act 37.2101. It is the policy that discrimination because of sex includes sexual harassment that means unwelcome sexual advances, request for sexual favors, and other verbal or physical conduct or communication of a sexual nature. Inquires or complaints should be addressed to Assistant Superintendent/Personnel Director, Sault Ste. Marie Area Public Schools, 876 Marquette Ave., Sault Ste. Marie, MI 49783, telephone number 906-635-3839, ext. 5011, who is designated the School District's Coordinator and Chief Compliance Officer.

4 B's Student Expectations

Following the 4 B's student expectations is mandatory for students at SAMS. It is the way in which we believe students should behave at all times in school. As a staff, we not only teach the intended curriculum, but we also teach and model behavior that develops good character in our students. Students understand that they choose their own behaviors in an attempt to make their lives what they want them to be.

Be Respectful, Be Responsible, Be Safe, Be Ready to Learn

Volume Levels

0—Silence

1—Barely above a whisper

2—Quiet talking to normal conversation

3—Loud enough to be heard at a distance

4—Outside voice: talking, cheering, clapping

	Classrooms	Hallways	Restrooms	Cafeteria	Lockers	Assemblies	Bus
Be Safe	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Walk on the right side of halls</p> <p>Report vandalism</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Wash your hands with soap and water</p> <p>Report vandalism</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Walk in and out of the cafeteria</p> <p>Stay seated while eating</p> <p>Report vandalism</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Keep locker combination private</p> <p>Report vandalism</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Walk to and from assemblies</p>	<p>Keep hands, feet, and other objects to yourself</p> <p>Report bullying to an adult immediately</p> <p>Stay seated</p> <p>Report vandalism</p>
Be Respectful	<p>Use voice level as directed</p> <p>Help others</p> <p>Be understanding of others ideas and circumstances</p> <p>Mind your own business</p> <p>Compromise</p> <p>Be kind</p> <p>Be opened minded and respectful of other students ideas</p>	<p>Use voice level 2</p> <p>Keep hallways clean</p> <p>Be kind to everyone</p> <p>Speak without using profanity</p> <p>Mind your own business</p> <p>Be courteous</p> <p>Use manners</p>	<p>Use voice level 1</p> <p>Speak without using profanity</p> <p>Mind your own business</p> <p>Be courteous</p> <p>Maintain personal space</p>	<p>Use voice level 2</p> <p>Say "please" and "thank you"</p> <p>Mind your own business</p>	<p>Use voice level 2</p> <p>Say "please" and "thank you"</p> <p>Mind your own business</p>	<p>Use voice level 0</p> <p>Listen and learn</p> <p>Be kind to everyone</p> <p>Be an active participant</p> <p>Mind your own business</p> <p>Be courteous</p>	<p>Use voice level 2</p> <p>Use appropriate language</p> <p>Mind your own business</p> <p>Be courteous</p>
Be Responsible	<p>Let peers do their work without interfering</p> <p>Write due dates and homework in planner</p> <p>Complete work on time and turn it in</p> <p>Stay on task</p>	<p>Go directly to your destination</p> <p>Move off to the side when talking</p>	<p>Throw away trash in trash can</p> <p>Flush toilet after use</p> <p>Report any concerns</p>	<p>Throw away trash in trash can</p> <p>Wipe off tables when finished eating</p> <p>Sweep floor under and around table</p> <p>Help others</p>	<p>Use your own locker</p> <p>Keep locker clean and organized</p> <p>Keep electronics in your locker during school</p>	<p>Follow along with presentation</p> <p>Raise hand to ask appropriate questions</p>	<p>Clean up after yourself</p> <p>Throw away trash in trash can</p>
Be Ready to Learn	<p>Use appropriate method to answer questions</p> <p>Bring materials to class</p> <p>Follow all CHAMPS directives</p>	<p>Have a hall pass</p> <p>Close locker quietly</p>	<p>Use bathroom during passing time</p> <p>Be quick</p>	<p>Follow adult directions</p> <p>Stay seated</p>	<p>Take all needed materials to class</p> <p>Get to class on time</p>	<p>Demonstrate Blue Devil Pride by listening and being respectful</p> <p>Fill in all rows of bleachers, sit where directed</p>	<p>Follow bus expectations</p> <p>Follow adult/bus driver direction</p>

BLUE DEVIL BEHAVIOR GUIDELINES

Our number one priority is the teaching and learning of rigorous curriculums for all students. In order for us to accomplish this, students must come to school ready and willing to learn daily. Below is a list of behaviors that will not be tolerated. This is not an all-inclusive list.

LEVEL OF INFRACTION	EXAMPLE BEHAVIORS	POSSIBLE CONSEQUENCES
Minor Infractions – to be addressed by teacher or staff member		
<u>Level 1: Student Behaviors</u> Behaviors that occur in the classroom and affect only the misbehaving student	Chewing gum (except Band & P.E.) Drawing or doodling Just sitting and doing nothing – work refusal Not having appropriate classroom materials Failure to complete or turn in practice Academic dishonesty – cheating/plagiarism Tardy to class Inappropriate use of electronics Note passing	Student will receive a warning. Parent/guardian called by the teacher, student may be sent to SLC Severity of consequences may increase if behavior continues
<u>Level 2: Learning Environment</u> Behaviors that occur in the classroom and interfere with the teaching and learning of others	Talking/outburst/laughing/making noises Throwing things Disrupting others Public displays of affection Nonphysical horseplay (teasing, name calling, etc.) Items that disrupt the learning environment (toys, trinkets, etc.)	Student will receive a warning. Parent/guardian called by the teacher, student may be sent to SLC Severity of consequences may increase if behavior continues.
Major Infractions – to be addressed by administrator		
<u>Level 3: Orderly Environment</u> Behaviors that negatively affect an orderly environment in the hallways, lunchroom, cafeteria, school grounds, sporting events, and other school-related activities	Running/shouting/screaming Roasting Skipping school or class Inappropriate literature Profanity—written or spoken Name calling/bullying/racial harassment Instigating or encouraging a conflict Failure to comply with a reasonable request Nonphysical/physical horseplay Defiance/disrespect Inappropriate use of electronics or technology Buying/Selling/Trading personal items Gambling	Student will receive a warning. Student may be sent to the SLC room, parent/guardian called by the teacher, referred to Administrator. Severity of consequences may increase if behavior continues.
<u>Level 4: Safe Environment</u> Behaviors that are related to illegal activity. These behaviors are intended to threaten or cause physical and/or mental harm to others or the school.	Fighting/weapons—possession or use of Physical contact, Going bodies, Neck, etc. Outright intimidation/threats/extortion Gross disrespect (to an adult’s face)—name calling, cursing, gesturing, etc. Sexual harassment—verbal, gestures, written, mental, physical Inappropriate use of electronics or technology Repeated harassment/bullying Vandalism Felony theft/arson Tobacco/alcohol/drugs—possession or use of False fire alarm/bomb threat Explosive devices Theft Gangs Other severe or illegal activity	These are serious offenses and will receive a Major Referral. Students will see an Administrator who will apply the appropriate level of consequences, which may include After School Detention, In-School Suspension, Out-of-School Suspension, or referral for Expulsion for the remainder of the school year. Parent(s)/Guardian(s) will be notified.

BULLYING PREVENTION PROGRAM

Bullying can be and often is when a person is exposed, repeatedly and over time, to negative actions on the part of one or more persons, and he or she has difficulty defending him or herself. A bystander is someone who witnesses bullying, but doesn't report it or stop it.

FOUR ANTI-BULLYING RULES:

We will not bully others.

We will help students who are bullied.

We will include everyone.

If we know that someone is being bullied, we will tell an adult at school and/or an adult at home.

TYPE & EXAMPLE BEHAVIOR	FIRST TIME	SECOND TIME	THIRD TIME	ON-GOING
<u>Informal Intervention</u> (per nine weeks) Bullying was reported but not witnessed by staff	Teacher documentation of incident. If planner is missing, student is referred to counselor and parent is notified.	Teacher documentation of incident. Student referred to counselor and parent is notified.	Teacher documentation of incident. Student sent to counselor and/or administrator. Event is documented.	Administration determines appropriate consequences.
<u>Verbal Bullying</u> Name Calling Teasing	Behavior referral, student is sent to the counselor and/or administrator and parent is notified. ASD 1+ days are assigned.	Behavior referral, phone call by student to parent in the presence of a counselor/administrator. ASD 2+ days are assigned.	Behavior Referral (ISS/OSS 1+ days) Implementation of individual plan with optional parent meeting. Referral to the Bullying Prevention Program at the SHACC.	Behavior Referral (ISS/OSS 1+ days) Update individual plan with parent meeting. Student could be assigned a student advisor.
<u>Social/Emotional Bullying</u> Exclusion and/or ignoring Rumors Coercion	Behavior referral, student is sent to a counselor and/or administrator. ASD 1+ days are assigned.	Behavior Referral, phone call by student to parent in the presence of a counselor/administrator. ASD 2+ days are assigned.	Behavior Referral (ISS/OSS 1+ days) Implementation of individual plan with optional parent meeting. Referral to the Bullying Prevention Program at the SHACC.	Behavior Referral (ISS/OSS 1+ days). Update individual plan with parent meeting. Student could be assigned a student advisor.
<u>Physical Bullying</u> Physical Contact Taking or damaging another's property	Behavior Referral (ISS/OSS 1+ days) and possible due process hearing.	Behavior Referral (ISS/OSS 1+ days) and possible hearing. Implementation of individual plan with parent meeting/contact	Behavior Referral (ISS/OSS 1+ days) Implementation of individual plan with optional parent meeting. Referral to the Bullying Prevention Program at the SHACC.	Behavior Referral (ISS/OSS 1+ days) and a due process hearing.